

TRINITY BAPTIST CHURCH, SEMINOLE
FACILITIES USE POLICY

Trinity Baptist Church of Seminole maintains the following policy for use of its facilities.

1. Church facilities may be reserved by members for weddings, funerals, family events, etc., and by non-members for weddings and funerals only, outside of regular church events on a first-come, first-served basis by contacting the staff.
2. No fee or deposit is required to reserve church facilities by someone who has been a member in good standing of Trinity for at least six months, unless the church or staff approves an exception to the six-month rule in extraordinary circumstances.
3. Others may reserve the facilities with the approval of either the church or the staff. They will be responsible for paying a non-refundable \$100 fee and a \$150 deposit at the time of their reservation. The fee is for utilities and custodial service. The deposit will be refunded to the responsible party within two weeks if the facilities are left in a condition that the church deems satisfactory.
4. No fee or deposit is required for funeral services, but a \$100 fee shall be required for non-members reserving the kitchen/fellowship hall for funeral meals not hosted by the church.
5. Any type of religious service held on-site, including weddings and funerals, must be officiated by a member of Trinity's staff or by another minister approved in advance by the pastor or the church.
6. Any type of religious service held on-site, including weddings and funerals, must conform to the church's doctrinal standards and bylaws. With regard to weddings, Trinity's bylaws say:

“Our statement of faith, *The Baptist Faith and Message 2000*, expresses our fundamental biblical conviction that Christian marriage is by definition, the spiritual and physical uniting of one man and one woman in an exclusive covenant commitment for their joint lifetime. Christian marriage is God's unique gift to reveal the union between Christ and His Church. As such, this local church believes that wedding ceremonies on church property are spiritual observances of worship of God who created this divine institution. As worship services, weddings on church property shall be officiated by one or more ordained ministers of the Gospel. The church may decline to make its facilities or ministers available for any wedding if it is determined that one or both of the parties are not biblically and/or legally qualified to marry. Such determinations may be made by (the pastor, church council, the wedding committee, etc.), subject to the direction of the church.

“No minister (or employee) of the church shall officiate at any marriage ceremony unless such marriage is consistent with this policy.”

7. The building will be unlocked and locked by a member of the church. That member does not have to remain present during the event, but times for unlocking and locking the building should be arranged in advance. The person responsible for reserving the facilities must not leave until a member has returned to lock the building, and will be responsible for any damages that result from leaving the building unsecured.
8. If the building is reserved for a wedding or funeral service, the reserving party is responsible for finding musicians for the service.
9. The church's audio/visual system is available, but the person using it will need to meet with a staff member or audio/visual system worker from the church first to familiarize themselves with the system.
10. The piano, organ, keyboard, pulpit, and communion table may only be moved by staff or others designated by the church. If these need to be moved, the reserving party must notify the church office in advance.
11. Other furniture may be moved, but should be returned to their original places after the event.
12. Candles must have something under them to keep wax off of the carpet and chairs.
13. Please keep food and drinks (except water) out of the auditorium.
14. If the kitchen/fellowship hall is used, please wash any dishes, wipe down the tables, and empty the trashcans after use.
15. Use of alcohol, tobacco, electronic cigarettes, or drugs is prohibited on the premises.